

Holbrook Board of Selectmen  
Minutes of the Regular Session of  
Tuesday, October 10, 2017

Present: Daniel R. Lee, Chairman  
Daniel F. Moriarty, Vice-Chairman  
Kevin J. Sheehan, Clerk  
Richard B. McGaughey, Associate  
Absent: Matthew V. Moore, Associate

In attendance: Timothy J. Gordon, Town Administrator  
Marjorie E. Godfrey, Assistant Town Administrator  
Benjamin Ecord, Superintendent of Public Works  
Stephan Hooke, Communications Director  
James Hannon, Emergency Management Director

The meeting was called to order at 5:30 p.m. by Acting Chairman Moriarty, in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and opened with the Pledge of Allegiance.

A moment of silence was observed in memory of Savannah Curran, a 4 year old, who recently passed away following a tragic accident.

MINUTES:

MOTION: By Mr. Sheehan, second by Mr. McGaughey, that the Board of Selectmen accept the minutes of the regular session of Wednesday, August 23, 2017 as printed

VOTE: 4:0

MOTION: By Mr. Sheehan, second by Mr. Lee, that the Board of Selectmen accept the minutes of the executive session of Wednesday, August 23, 2017, as printed

VOTE: 3:0:1 (Mr. Sheehan abstained)

Resident Susan Wright asked that, before the Board votes on supporting the Board of Health's site assignment for a trash transfer station at 3 and 6 Phillips Road, they think about it first.

Announcements:

- The Town Forest Committee will conduct a Fall Lantern Walk in the Town Forest on October 20<sup>th</sup> at 7:00 pm.
- A hazardous waste collection will be held on Saturday, October 21<sup>st</sup> from 9 am – 1 pm.
- Bulky items will be collected the week of October 30<sup>th</sup>, on the regular collection day.

Town Administrator Gordon reported that FREE CASH has been certified at \$2.4 million.

Director Hooke announced that the COMMUNICATIONS DEPARTMENT has received a 911 Development Grant in the amount of \$1,157,594, with no match required. The grant will be used to upgrade the Town of Rockland as they come on board for both Police and Fire dispatching by July 1st, the Holbrook Communications Center, and the first phase of planning a new building for the Communications Center, adjacent to the Public Safety Building.

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Selectman McGaughey, Mr. Gordon, and Supt. Ecord interviewed five applicants for the position of PUBLIC WORKS SUPERVISOR. They unanimously recommended that Mr. Dean Hill be appointed to the position.

MOTION: By Mr. Sheehan, second by Mr. McGaughey, that the Board of Selectmen appoint Dean Hill to the position of Public Works Department Supervisor, effective Monday, October 16, 2017

VOTE: 3:0:1 (Mr. Lee abstained)

It was noted that Mr. Hill would like to be able to return to his current union position, if necessary.

Both Mr. Jim Day, who was previously on the Board, and Mr. Tim Mayer, a new candidate, have expressed interest in being appointed to the ZONING BOARD OF APPEALS. There is one vacancy on the ZBA.

MOTION: By Mr. Moriarty, second by Mr. McGaughey, that the Board of Selectmen appoint Mr. Jim Day to the Zoning Board of Appeals, with a term to expire on June 30, 2019

VOTE: 4:0

A new 3-year successor agreement, effective July 1, 2016, has been negotiated with the CLERICAL UNION, which provides for raises of 2% per year, and the addition of payroll steps at 10 years, 20 years, and 25 years.

MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen execute an Agreement Between the Town of Holbrook and the International Union of Public Employees, Local 151 (Clerical), effective July 1, 2016 – June 30, 2019

VOTE: 3:0:1 (Mr. Lee abstained)

Zack Gorman, Executive Director of Holbrook Community Access & Media, Inc. (HCAM), explained that the license agreement with Comcast is being rewritten and renewed, and a 3-year grant agreement between the Town and HCAM was before the Board for approval. The funding for community access from Comcast will now come to the Town (instead of HCAM), and the Town will then turn it over to HCAM. HCAM will also help the Town with the legal fees when cable license agreements are being negotiated for renewal. The community access services provided by HCAM will stay the same.

MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen authorize the Chairman to execute a three-year Grant Agreement By and Between the Town of Holbrook and Holbrook Community Access and Media, Inc., relative to the provisions of Public, Educational, and Government (PEG) Access programming services, facilities and equipment, and the grants and fees in cable licenses

VOTE: 4:0

A contract with Allied Paving, the only bidder on the 2017 Roadway paving project, was presented for approval. Mr. Gordon explained that Chapter 90 will be used to pay the cost of this project.

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MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen authorize the Chairman to execute a contract with Allied Paving Corporation for the rehabilitation of Forest Road, Park Drive, and Wood Road, in the amount of \$289,748.50

VOTE: 4:0

Mr. Gordon recommended that the Board vote on its recommendation to the Board of Health on the TLA Holbrook transfer station project.

MOTION: By Mr. Lee, second by Mr. Moriarty, that the Board of Selectmen recommend approval of the TLA Holbrook transfer station project to the Board of Health, with all appropriate conditions to safeguard public health

VOTE: 4:0

The bid results from the Joint SALT BID for 2017-2018 were reviewed. Supt. Ecord recommended the bid be awarded to lowest bidder, Eastern Minerals, at \$45.20 per ton. Last year, the Town paid \$53.50 per ton.

MOTION: By Mr. Moriarty, second by Mr. Lee, that the Board of Selectmen award the fiscal year 2018 winter salt bid to Eastern Minerals, at a price of \$45.20 per ton delivered, for Solar Salt

VOTE: 4:0

Notices have gone out to 600 water users about overdue bills. The Town will soon start sending out final shut off notices to those who have not responded to the earlier notice. Homes where there is someone over 65, 12 months old or younger, or someone sick, will not be affected.

The draft warrant articles for the SPECIAL TOWN MEETING on November 13, 2017, were reviewed and discussed briefly. In discussing changing the Annual Town Election to a Saturday election, the Board chose the hours of 9 am to 6 pm for the Annual Town Election by-law change for town meeting.

Mr. Gordon explained that a contract for the removal of DEAD AND DISEASED TREES around the reservoir was just received from Tri Town Water. He asked that the Board approve it. Holbrook's share is 15% of the total cost.

MOTION: By Mr. Sheehan, second by Mr. Moriarty, that the Board of Selectmen authorize the Chairman to sign the contract between the Tri Town Water Board and R.J. Cobb, LTD, for the removal of trees and stumps along the reservoir

VOTE: 4:0

Resident Yessica Tintaya, 394 South Street, explained that she wants the Building Inspector from Randolph, who was filling in for Daniel Moriarty, Jr. when her building permit was pulled, to be allowed to come back to Holbrook and do her inspections, rather than Mr. Moriarty. She was told that inspections in Holbrook are Mr. Moriarty's responsibility, and she should contact his office.

MOTION: Made and seconded, at 7:00 pm, to adjourn the meeting

VOTE: 4:0

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Kevin J. Sheehan, Clerk

Documents:

Minutes, Clerical contract, T. Gordon agreement, requests for appt. to ZBA,  
HCAM agreement, Allied Paving contract, Salt Bid recommendation